



## Kalamazoo County Area Schools Employment Consortium

### Employment Application

Openings as of 12/6/2018

#### *Classroom Aide*

**JobID: 5281**

**Position Type:**

Support Staff/Special Education Assistant

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**Date Posted:**

12/6/2018

**Location:**

KRESA/Portage North Middle School

**Closing Date:**

01/07/2019

**Division:**

Special Education

**Position Type:**

Part-time

**Hours:**

7:30-3:30

**Responsibilities:**

Assists the teacher in the instruction to students of academic, social, and motor skills in public schools and/or community sites by performing the following duties:

- Assists in instruction of students as designed by the teacher.
- Assists with managing student classroom activities and outside of classroom instruction.
- Performs daily classroom activities including materials preparation, cleaning, and organizing.
- Assists with physical management of students.
- Assist students with care of hygiene needs.
- Other duties as assigned.

**Qualifications:**

High school diploma or equivalent. Embraces and supports KRESA philosophies related to diversity, inclusiveness and anti-racism. Ability to interact effectively with individuals from a wide range of cultures. Ability to discuss cultural differences with colleagues and clients. Ability to assess one's own strengths and limitations or challenges and integrate this understanding into interpersonal interactions.

**Preferred Skills:**

Ability to select and develop appropriate methods, skills and techniques attuned to

people's cultural, multicultural or marginal experiences in their environments. Ability to effectively employ multicultural approaches in resolving problems.

***Apply online at [www.kresa.org/jobs](http://www.kresa.org/jobs)***

**Kalamazoo RESA is an Equal Opportunity Employer/Program**

**Auxiliary aids and services are available upon request to individuals.**

**Notice of Non-discrimination:** It is the policy of Kalamazoo Regional Educational Service Agency that no discriminating practices based on race, color, national origin, sex (including sexual orientation or sexual identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information or any other legally protected category be allowed during any program, activity, service or in employment. The following positions at Kalamazoo RESA have been designated to handle inquiries regarding the nondiscrimination policy: Assistant Superintendents- Tom Zahrt & Mindy Miller. Contact information: 269-250-9200, 1819 E. Milham Ave, Portage, MI 49002.

FMLA regulations require all employers to post the [updated FMLA notice](#).

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